



smOdyssey, Inc.

Committee Policies and Procedures

smOdyssey, Inc. has several standing committees. The purpose of these committees is to break up the workload into areas on which specific groups can focus. Although committee appointment are not solely at the discretion of the chair, it is imperative that the Chair have the authority to put together a working team that can work together and get the job done.

The following policies govern the appointment of Committee Chairs and Committee Members.

Committee Chairs

1. Any smOdyssey member in good standing may volunteer to be the Chair for a standing committee by sending an email to the board or in person at a board meeting.
2. All committee chair positions must be approved by a vote of the BOD.
3. An announcement shall be made to the smo-Members List unless otherwise approved by the BOD.

Committee Members

1. When committees are formed, an announcement that the committee was formed shall be made on the members only list, and a call made for volunteers (as needed).
2. People wishing to join a committee should contact the committee Chair to express interest.
3. The committee chair shall send notification of the request to the board and the committee. Any member of the board or committee may object to a new committee member.
 - a. If there are no objections to the appointment, the new member will be added to the committee.
 - b. If an objection is noted from a board member, the board will be required to vote to uphold the objection.
 - c. If an objection is noted from a committee member, the committee will be required to vote to uphold the objection.
 - d. Unless either the BOD or committee upholds the objection, the person will be added to the committee.
4. Committee members may be removed from any committee for the following reasons:
 - a. Lack of participation.
 - i. Two consecutive unexcused absences from regularly scheduled meetings, will result in an agenda item being added to discuss member removal. Removal may happen by the following methods:

Adopted: 9/7/07

1. A two-thirds vote of the committee in attendance at a regularly scheduled meeting.
 2. A majority of those voting in an on-line poll of the entire committee. The poll must be done on-line with a duration of 7 days.
- b. A two-thirds majority finds themselves unable to work with the member.
- c. The Board must be notified upon the resignation or termination of standing committee memberships.
5. Members who have been removed or denied from a committee may appeal the decision to the board.
6. Upon joining a committee, an announcement will be made to the membership list. The scene name of all committee members will be posted on the website. The committee chair will be responsible for updating and posting the new committee membership list to the smo-Members list and the smO website.